

Panel Date	Decision	Action	Response	Date for Future Action
	<p><u>Town Centre Cleaning Regimes</u></p> <p>1/11/05 Cleaning regimes in town centres added to the programme of studies.</p> <p>3/10/06 Presentation by Head of Operations. Working Group formed to look at Sunday cleaning and enforcement.</p> <p>3/07/07 Further update requested.</p> <p>6/11/07 Update received from Head of Operations.</p> <p>8/01/08 Report requested giving details, including costs, of providing a full cleansing service on every day of the week.</p>	<p>Scoping report requested.</p> <p>Meeting of Working Group held on 13th November 2006. Further meeting to be held to consider a possible pilot of new cleaning arrangements in St Ives.</p> <p>Report requested.</p>	<p>Report submitted to Panel's July meeting and Panel's concluding report to Cabinet's September meeting. The matter is raised elsewhere on the Agenda.</p>	<p>7/10/08</p>
<p>7/11/06</p>	<p><u>Disability Access</u></p> <p>Preliminary report considered. Further information requested on the Council's existing policies on disability equality and access and on research in this area.</p>	<p>Further reports submitted.</p>		

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	<p><u>Disability Access (Cont)</u></p>			
5/12/06	<p>Disability Equality Scheme and Action Plan endorsed. Further research to be undertaken within Members' wards and officers of the County Council and of the Police requested to attend future meetings to discuss the study.</p>	<p>Representatives of the County Council and of the Police invited to future meetings.</p>		
6/02/07	<p>Panel met with representatives of Speaking Up and G Morris. A number of matters were identified for further consideration. – improved enforcement of disabled parking bays, extending bus pass hours for disabled users, Council paperwork, advertising of disabled facilities at leisure centres and advocacy services at Council offices.</p>	<p>Report submitted to the Cabinet on high dependency toilets on 28/06/07.</p>	<p>The Cabinet decided to approach Papworth Trust for their advice on the need for high dependency facilities for people whose disabilities are so severe as to prevent them from using conventional toilets designed for the disabled and in particular on the possibility of extending the availability of facilities at Saxongate, Huntingdon for such use.</p>	
5/06/07	<p>Meeting attended by County Council's Access Officer. A number of avenues identified for further investigation. Cabinet to be requested to consider providing high dependency toilets.</p>	<p>Survey sent to Town and Parish Councils and District Councillors. Returns received.</p>		
4/12/07	<p>Findings of survey considered. The Panel requested:</p> <ul style="list-style-type: none"> • further consultation with Town and Parish Councils on dropped kerbs and parking, the findings of which will be forwarded to the County Council 	<p>Further consultation documents despatched.</p>		

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	<p><u>Disability Access (Cont)</u></p> <p>and police respectively for action/comment;</p> <ul style="list-style-type: none"> • that views on the need for more low liner buses and training for employees on the needs of those with disabilities be forwarded to bus operators; • that a suggestion that carers be provided with free bus passes be forwarded to the County Council; • details of potential consultees on Council policies and services representing local disability groups. • that a representative of Directions Plus be invited to a future meeting to discuss the study; • further investigation of the existence of the Disability 'Blue' Route scheme implemented by the Council; and • that investigations be made on the use of Blue Badge parking permits, to include the procedures involved in applying for a permit. 	<p>Letters sent to bus operators.</p> <p>Carers UK consulted.</p> <p>List submitted to meeting in January 2008.</p>	<p>Presentation received at Panel's April 2008 meeting.</p> <p>Advised that the Papworth Trust did not have Disability 'Blue' Routes in the District.</p> <p>The Council's Supervising Inspector reported that very little enforcement action is taken towards Blue Badge Holders.</p>	

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<p>4/03/08</p> <p>1/07/08</p>	<p><u>Disability Access (Cont)</u></p> <p>Suggestion made to invite a representative from Hunts Forum of Voluntary Organisations to a future meeting to discuss the study.</p> <p>Working Group established comprising Councillors Mrs M Banerjee, S J Criswell, Mrs K E Cooper and Mrs J A Dew to review the findings of the study.</p>	<p>Meeting held on 8th September where a number of issues have been raised for further investigation. Further meeting to be held on 9th October.</p>	<p>Presentation received at Panel's July 2008 meeting.</p>	
<p>5/12/06</p> <p>5/06/07</p> <p>3/07/07</p>	<p><u>Adoption of Roads and Sewers</u></p> <p>Study to be undertaken into the processes and procedures involved with the adoption of roads and sewers.</p> <p>Report deferred to next meeting.</p> <p>Working Group established comprising Councillors J D Ablewhite, D A Giles, Mrs C A Godley and P K Ursell, to undertake a review on the process of adopting</p>	<p>Information requested.</p> <p>Meeting to be arranged.</p>	<p>Scoping report to be submitted to a future meeting.</p> <p>Representative of the Anglian Water to be invited to attend a future meeting to discuss the study.</p> <p>First meeting held on 22/10/07.</p>	

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	<p><u>Adoption of Roads and Sewers (Cont)</u></p> <p>estate roads and sewers with an aim to put measures in place that will streamline the process and make the procedures more transparent, initially by an investigation of introducing a District-wide register of un-adopted roads and sewers.</p>			
4/12/07	Working Group held meeting with the Principal Building Control Officer.			
5/02/08	Further meeting to be held with Head of Planning Services, Projects and Assets Manager and representatives Highway authority.	Meeting arranged.		
4/03/08	Councillor Mrs P A Jordan appointed onto the Working Group in place of the late Councillor Mrs C A Godley.	Meeting held on 11/04/08.		
03/06/08	Owing to their interests in the study, Councillors M F Shellens and J S Watt were appointed on to the Working Group.	Meeting held on 24/07/08.	Various information sought from DEFRA, Anglian Water and the County Council. A further meeting will be arranged pending the receipt of this information.	

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<p>5/12/06</p> <p>3/4/07</p> <p>4/12/07</p>	<p><u>Grant Aid</u></p> <p>Study to be undertaken into the processes in applying for grant aid and the effectiveness of grant schemes.</p> <p>Details of all grant schemes requested.</p> <p>Review of Small Scale Environmental Improvement Schemes to be undertaken.</p> <p>Details of all grant schemes considered. With the exception of Shopmobility, the Working Group undertaking the review of the Small Scale Environmental Improvements scheme was requested to examine the schemes' criteria, publicity, application process, officer involvement and approval process.</p> <p>Review of Small Scale Environmental Improvements Scheme completed. Working Group awaiting further information on other grant schemes administered by the Council.</p> <p>Details of grant schemes circulated. Meetings to be held with various Heads of Service to discuss capital and revenue grant schemes falling within their remits. Investigations nearing completion.</p>	<p>Information requested.</p> <p>Meeting arranged.</p> <p>Meeting held on 1/02/08.</p> <p>Meetings held on 20/03/08, 26/03/08, 7/05/08 and 24/07/08.</p>	<p>Meeting held on 24/10/07 to plan further study work.</p> <p>Final meeting of the Working Group anticipated late October.</p>	

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<p>03/06/08</p> <p>01/07/08</p>	<p><u>Great Fen Project</u></p> <p>Discussed at the Panel's June meeting as a potential study area. Some concerns raised regarding the present financial situation that the project was facing.</p> <p>Update received by Councillor P G Mitchell at Panel's July meeting. Chairman reported that the Service Support Panel would be undertaking a study on the matter and invited Members to nominate themselves to partake in the study. In that light, Councillors E R Butler, P G Mitchell and J S Watt expressed their interests in the study.</p>	<p>A presentation on the Great Fen will be received at the Service Support Panel meeting on 11th November 2008. All Service Delivery Panel Members will be invited to attend the meeting.</p>		<p>11/11/08</p>
<p>03/06/08</p>	<p><u>Impact Of The New A14 In Terms Of Air Quality And Noise Pollution</u></p> <p>Suggestion made by Councillor M F Shellens to review the impact of the new A14 in terms of air quality and noise pollution in light of the problems being experienced within his Ward.</p>	<p>Information sought from the District Council's Environmental and Community Health Services Division.</p>	<p>Advice received. Councillor M F Shellens to report back thereon at a future Panel meeting.</p>	<p>07/10/08</p>

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2/09/08	<p><u>Call Centre Monitoring</u></p> <p>Following recent changes to the Panel's remit (with effect from 1st September 2008), Call Centre Monitoring has now been transferred over from the Service Support Panel to the Service Delivery Panel. Quarterly performance reports to be circulated informally to Members of the Panel (June and November of each year) and an Item included on the Agenda every 6 months in future (February and September of each year). Since the formation of the Customer Service Team in February 2008, quarterly performance reports for the Customer Service Team are now produced, incorporating Call Centre statistics.</p> <p>Requests made for future performance reports to incorporate additional information relating to the number of unanswered telephone calls received by the Call Centre and the number of enquiries that were not the responsibility of the District Council.</p>	<p>Formal report to be considered at Panel's September 2008 meeting.</p> <p>Next performance report expected November 2008 – to be received informally.</p>		04/11/08

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2/09/08	<p><u>ICT Developments</u></p> <p>Remit transferred over from the Service Support Panel in September 2008.</p> <p>Update on Flexible Working Strategy to be received at October Panel meeting.</p> <p>Report on the outcome of the home working project in the Revenues and Benefits and Environmental and Community Health Service Divisions to be submitted to a future meeting.</p>		<p>On October Panel Agenda – presentation to be received by the Head of Information Management.</p> <p>Report anticipated at Panel's November meeting.</p>	<p>7/10/08</p> <p>4/11/08</p>
14/05/08	<p><u>Corporate Plan – Growing Success</u></p> <p>Councillors Mrs M Banerjee, S J Criswell and P G Mitchell appointed to Corporate Plan Working Group.</p>	<p>Meetings held in June and July to review the Corporate Plan.</p> <p>Bi-annual reports to be submitted to Overview and Scrutiny Panels in March and September of each year.</p>		
02/09/08	<p>In considering the Review of Growing Success the Corporate and Strategic Framework Panel decided to extend the Corporate Plan Working Group's remit by</p>	<p>Financial information to be considered at future Working Group meetings.</p>		

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	<p><u>Corporate Plan – Growing Success (Cont)</u></p> <p>requesting it to investigate the cost implications of each priority area identified within the Corporate Plan.</p>			
1/07/08	<p><u>Forward Plan</u></p> <p>Sub-Regional Housing Strategy</p> <p>Requested that report should be considered at a future Panel meeting.</p> <p>Community Engagement</p> <p>Requested that the report should be circulated informally to Panel Members as soon as it becomes available.</p>		<p>To be included on Agenda for November meeting.</p> <p>Expected early October 2008.</p>	4/11/08